

Lee Township
Regular Meeting Minutes
February 9th, 2025

The Regular Meeting of the Lee Township Board was called to order at 7:30 pm at the Lee Township Hall, located at 877 56th Street, Pullman, Michigan.

Members Present: Supervisor Rawson, Clerk Blackburn, Treasurer Godlew, Trustee Lewis, Trustee Hatfield

Members Absent: None

Agenda Amendments: None

Board Comments:

Trustee Hatfield: March 10th is the deadline for Allegan County Community Foundation scholarships including those for residents of Lee Township. Visit the ACCF website for more details: <https://alleganfoundation.org/scholarships/>

Supervisor Rawson: Contacted Consumers Power about the road lights that need to be re-lit. The Allegan County Health Department (ACHD) offers free, year-round radon test kits (including shipping/lab costs) at 3255 122nd Ave, Allegan.

Clerk Blackburn: We are expecting to be holding August and November elections for 2026. Clerk Blackburn and Deputy Clerk Sollman will be attending early voting meetings with the other local municipalities that host early voting together in Fennville in the coming weeks to prepare. Anyone interested in serving as a poll worker is encouraged to reach out to Clerk Blackburn.

Citizens Comment: None.

Guest Speakers: None.

Approval of Regular Board Minutes:

A motion was made by Godlew and seconded by Hatfield to approve the previous months regular meeting minutes as presented. All voted "Aye." Motion carried.

Treasurer's Report: Treasures report was read by Treasure Godlew.

A motion was made by Blackburn and seconded by Rawson to receive the Treasurer's Report as given. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes, Trustee Lewis, - yes.

123 Net Guest Speaker: 123 Net offers free install, no contracts and rate guarantees for life. Contact Myles Olson at Molson@123.net (616) 608-0676 for more details.

County Commissioners Report: None.

Deputy Report: None.

Fire Department/ EMS Report:

Chief Zack Clark: We had a total of 52 calls, 42 of which were medical. Training for the month was deep cleaning the station in the apparatus bay. CPR training has been rescheduled for Feb 10th. The new First Responders unit is in the paint stage, we are still expecting delivery around March.

Code Official Report: None.

Assessor's Report: Read by Supervisor Rawson.

FEBRUARY 2026 - ASSESSOR UPDATE TO TWP BOARD

2026 Assessment Roll

Final touches are being input to the 2026 Lee Township Assessment Roll. All classes or property are Equalized and value held by each class falls within 49% - 50% of the True Cash Value indicated by Allegan County Equalization.

2026 Assessment Notices & March Board of Review

The 2026 Assessment Notices will be sent out for printing this week. Please be sure to review the property and valuation details. If you have questions or concerns and would like to discuss the information contained on the Notice of Assessment please reach out to me. The March Board of Review appeal meetings will be held on the following dates and times:

March 9, 2026 2:00pm - 5:00pm & 6:00pm-9:00pm

March 10, 2026 11:00am-2:00pm & 3:00pm - 6:00pm

All appeals are required to include form L-4035 - Petition to Board of Review. Blank L-4035 petitions are available at the Lee Township Office.

Mailing Addresses

Please make sure the mailing address held on the Lee Township Assessment and Tax Rolls is your current mailing address.

Poverty Exemptions

All 2025 recipients of the Poverty Exemption are reminded that they must apply annually for the exemption. The 2025 application of the Poverty Exemption does not carry forward for 2026.

Clerk Blackburn clarified that the BOR will be held at the township hall on March 9th; the BOR will plan to be in the smaller room at the front of the township hall, the normal township board meeting will still be held at 7:30 PM on March 9th at the normal location in the main hall.

Ambulance Reports: Trustee Lewis presented the year end data of the Life EMS.

Building Inspector's Report: Building Inspector's report was read by Supervisor Rawson. There were 5 mechanical permits and inspections, 6 electrical inspections and 3 permits, 2 building permits, with \$65,204.66 of value to the township.

Cemetery Report: Supervisor Rawson has the work crew scheduled for May 16th and 17th. Clerk Blackburn will be ordering flags and supplies for the Cemetery in the upcoming weeks.

Transfer Station Report: Transfer station report was read by Treasurer Godlew. There was a total of 20 tickets bringing in \$1,055.00.

Lake Board: None.

Newsletter Report: Any additions to the newsletter should be to Trustee Hatfield by May 1. Clerk Blackburn will coordinate translation services for the township newsletter.

Holiday Committee Report: None.

Pullman Pride Report: See note above from Trustee Hatfield.

Road Committee Report: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

First Response Equipment and AED

A motion was made by Blackburn and seconded by Godlew to approve spending up to \$39,000 for the Thumper and AED units received by the board – with associated quote numbers: 11242413 & 11242357 from Stryker.

Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes. Trustee Lewis, - yes.

A motion was made by Blackburn and seconded by Godlew to approve spending up to \$26,000 for three battery operated vehicle extraction units from SUPERIOR RESCUE EQUIPMENT, LLC.

Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes. Trustee Lewis, - yes.

A motion was made by Blackburn and seconded by Godlew to approve spending up to \$5,000 for the wrapping of the first response vehicle from Fleet Graphics of Michigan.

Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes. Trustee Lewis, - yes.

Proposal for Winter Tax Extension

Property taxes will be due by March 2nd 2026. As of March 3rd they become delinquent and are turned over to Allegan County.

A motion was made by Godlew and seconded by Blackburn adopt the proposed Resolution titled “Resolution to Waive Late Fees For Winter Property Taxes” <see attached at end of meeting minutes>.

Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Hatfield, - yes. Trustee Lewis, - yes.

Payment of the Bills: Presented by Clerk Blackburn, totaling \$323,689.76.

Note – \$269,000 of this is our final portion of the 123 Net contractual requirements and represent the remaining ARPA funds being deployed.

A motion was made by Godlew and seconded by Rawson to approve the payment of the bills for a total of \$323,689.76 presented by Clerk Blackburn. Motion carried. Roll call - Supervisor Rawson - yes, Clerk Blackburn - yes, Treasurer Godlew – yes, Trustee Lewis – yes, Trustee Hatfield, - yes.

Correspondence: All W2’s for township employees have been mailed out. If there are any questions regarding W2s or 1099’s please contact Clerk Blackburn.

Adjournment:

A motion was made by Rawson and seconded by Hatfield to adjourn the meeting. All voted “Aye.” Motion carried.

Meeting adjourned at 8:20pm.

Minutes submitted by: Kathryn Blackburn, Clerk

Proposal for Winter Tax Extension Resolution

LEE TOWNSHIP, ALLEGAN COUNTY, MICHIGAN RESOLUTION TO WAIVE LATE FEES FOR WINTER PROPERTY TAXES

DATE PROPOSED: 2/9/2026

DATE ADOPTED: 2/9/2026

WHEREAS, pursuant to Section 44 of the General Property Tax Act, MCL 211.44, the township board has the authority to waive penalties and interest on late property taxes under certain circumstances;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF LEE (ALLEGAN COUNTY), MICHIGAN:

1. That the late fee imposed on winter property tax payments made between February 18, 2026 through March 2, 2026 is hereby waived.
2. This waiver of late fees applies only to winter property taxes collected during the period of February 18, 2026 through March 2, 2026, and does not apply to any interest or other penalties that may have accrued prior to or following these dates.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon adoption by the township board.

The foregoing resolution was offered by Treasurer Godlew and seconded by:

BLACKBURN

Upon roll call vote, the following voted:

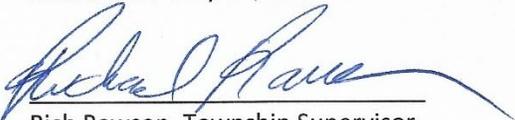
Aye: Hatfield, Lewis, Godlew, Rawson, Blackburn

"Nay": None

Abstained: None

Absent: None

The foregoing resolution was duly adopted at a regular meeting of the Lee Township Board held on February 9th, 2026


Rich Rawson, Township Supervisor


Kathryn Blackburn, Township Clerk